

# MINUTES

## CARSON COUNTY EMERGENCY SERVICES DISTRICT NO. 1 MEETING

September 9, 2025  
6:00 p.m. – Meeting Room

White Deer Volunteer Fire Department  
207 Omohundro  
White Deer, Texas 79097

---

**1) CALL TO ORDER AND ESTABLISH QUORUM**

President Stephens called the meeting to order at 6:05 p.m. A quorum was established with Commissioners Brent Stephens, Alan Wilson, Trenton Packard, and Leo Britten were present. Valarie Ball was absent.

**2) OPENING CEREMONY – PLEDGE AND PRAYER.**

Brent Stephens led in Pledge of Allegiance. Alan Wilson led in prayer.

**3) RECOGNITION OF CITIZEN CONCERNS.**

No concerns were presented.

**4) READING AND APPROVAL OF MINUTES OF THE DISTRICT'S REGULAR AND SPECIAL MEETINGS.**

– **MOTION:** Commissioner Wilson moved to approve the minutes of August 28, 2025, as presented; Commissioner Britten seconded motion; motion passed unanimously.

**5) TREASURER'S REPORT.**

– Commissioner Wilson reported that account has been opened at Happy State Bank with himself, Valarie Ball, and Brent Stephens as signatories. Checks have been ordered. Commissioner Wilson presented bills from Groom News for \$72.72 and from USPS for setting up the post office box for \$74.00.

– **MOTION:** Commissioner Packard moved to pay the bills presented; Commissioner Britten seconded motion; motion passed unanimously.

**6) *Report of Services Providers in District territory:***

**a. REPORT FROM REPRESENTATIVE OF THE EMERGENCY MEDICAL SERVICES PROVIDERS IN THE DISTRICTS ON EMERGENCY OR NON-EMERGENCY INCIDENTS TO WHICH IT RESPONDED IN DISTRICT TERRITORY FROM AUGUST 1 TO PRESENT**

– Jacob Clifton presented detailed report for Groom, White Deer, and Skellytown including total calls, response times, and other data (attached).

**7) *Consider, discuss, and take appropriate action on the following items:***

**a. DISCUSSION ON DISTRICT HAPPY STATE BANK ACCOUNTS AND RELATED TO SIGNATORY AUTHORITY FOR THE SAME**

– Discussed during Treasurer's report. No action taken.

**b. SELECTION OF INSURANCE PROVIDER FOR DISTRICT.**

– No word back received VFIS. No action taken.

**c. INTERIM PROVISIONS OF EMERGENCY SERVICES BY EMERGENCY SERVICES ORGANIZATIONS CURRENTLY SERVICING DISTRICT TERRITORY.**

– No action taken.

**d. DISCUSSION OF CONTRACTS WITH CARSON COUNTY CENTRAL APPRAISAL DISTRICT.**

– Contract was handled at previous meeting. No action taken.

e. **DISCUSSION OF CONTRACTS WITH CARSON COUNTY TAX-ASSESSOR COLLECTOR'S OFFICE.**

- Contract was handled at previous meeting. No action taken.

f. **DISCUSSION AND ACTION ON THE DISTRICT'S 2025-26 BUDGET AND 2025 TAX RATE AND ADOPTION OF SAME.**

- Budget and tax rate were set at previous meeting. No action taken.

**8) DISCUSSION ON NEXT MEETING INCLUDING DATE, PLACE, AND TIME.**

- Next meeting will be held on Tuesday, October 14, 2025, at 6:00 p.m. at the White Deer Fire Department.

**9) ADJOURN**

- **MOTION:** Commissioner Britten moved to adjourn the meeting at 6:43 p.m.; Commissioner Packard seconded motion; motion passed unanimously.

Signed:

\_\_\_\_\_

*Valarie Ball, ESD 1 Secretary*

Signed:

\_\_\_\_\_

*Brent Stephens, ESD 1 President*

**Groom Station - Aug. 2025 Report**

Operational Data:		MEDIC 3 Times:		Staffing Data:	
Total Calls:	32	Chute Time:	1:10	Raw Data:	Percentage:
Transports	12	Average Response:	8:42	Unit Staffed:	31 100%
Transfers	2	Average Scene:	27:40	BLS:	0 0%
911	10	Average 911 Transport:	43:58	ALS:	4/31 13%
Move Ups:	14	Average 911 Total:	1:41:11	MICU	27/31 87%
Refusals:	2				
DOA:	0	<b>Hospital Breakdown:</b>			
Cancelled:	3	PRMC:	2		
Lift Assist	0	NWTH:	4		
Standby:	1	BSA:	4		

18 productive calls

**White Deer District - August 2025 Report**

Operational Data:		Times:	
Total Calls:	9	Chute Time:	0:25
Transports	7	Average Response:	17:07
Transfers	-	Average Scene:	3:46
911	9	Average 911 Transport:	31:41
Move Ups:	N/A	Average 911 Total:	1:57:21
Refusals:	0		
DOA:	1	<b>Hospital Breakdown:</b>	
Cancelled:	0	PRMC:	2
Lift Assist	0	NWTH:	0
Standby:	1	BSA:	5

TOTAL in ESD 1:	
Total Calls:	28
Transports:	18
Transfers:	2
Refusals:	2
DOA:	1
Cancelled:	3
Lift Assist:	0
Standby:	2
<b>Total Hospital Breakdown:</b>	
PRMC:	5
NWTH:	4
BSA:	9

**Skellymore District - August 2025 Report**

Operational Data:		Times:	
Total Calls:	1	Chute Time:	0:12
Transports	1	Average Response:	19:21
Transfers	-	Average Scene:	18:51
911	1	Average 911 Transport:	22:37
Move Ups:	N/A	Average 911 Total:	1:09:13
Refusals:	0		
DOA:	0	<b>Hospital Breakdown:</b>	
Cancelled:	0	PRMC:	1
Lift Assist	0	NWTH:	0
Standby:	0	BSA:	0