

MINUTES

CARSON COUNTY EMERGENCY SERVICES DISTRICT NO. 1 MEETING

October 14, 2025
6:00 p.m. – Meeting Room

White Deer Volunteer Fire Department
207 Omohundro
White Deer, Texas 79097

1) CALL TO ORDER AND ESTABLISH QUORUM

President Stephens called the meeting to order at 6:08 p.m. A quorum was established with Commissioners Brent Stephens, Alan Wilson, and Valarie Ball. Trenton Packard and Leo Britten were absent.

2) OPENING CEREMONY – PLEDGE AND PRAYER.

Brent Stephens led in Pledge of Allegiance. Alan Wilson led in prayer.

3) RECOGNITION OF CITIZEN CONCERNS.

No concerns were presented.

4) READING AND APPROVAL OF MINUTES OF THE DISTRICT'S REGULAR AND SPECIAL MEETINGS.

– **MOTION:** Commissioner Wilson moved to approve the minutes of September 9, 2025, as presented; Commissioner Ball seconded motion; motion passed unanimously.

5) TREASURER'S REPORT.

– Commissioner Wilson gave report and presented outstanding bills.

– **MOTION:** Commissioner Ball moved to pay bills as presented; Commissioner Wilson seconded; motion passed unanimously.

6) *Report of Services Providers in District Territory:*

a. REPORT FROM REPRESENTATIVE OF THE EMERGENCY MEDICAL SERVICES PROVIDERS IN THE DISTRICTS ON EMERGENCY OR NON-EMERGENCY INCIDENTS TO WHICH IT RESPONDED IN DISTRICT TERRITORY FROM AUGUST 1 TO PRESENT

– Rich Henkel presented detailed report for Groom, White Deer, and Skellytown including total calls, response times, and other data (attached).

7) *Consider, discuss, and take appropriate action on the following items:*

a. SIGNATORY AUTHORITY FOR DEPOSITORY BANK FOR DISTRICT ACCOUNTS.

– No action taken.

b. SELECTION OF INSURANCE PROVIDER FOR DISTRICT.

– No action taken.

c. DISCUSSION OF CCESD1 SECURING BONDING.

– Discussed the need for CCESD1 to secure bonding at a cost of \$500.

– **MOTION:** Commissioner Wilson moved to secure bonding for CCESD1 at a cost of \$500; Commissioner Ball seconded; motion passed unanimously.

d. REVIEW, REVISE, AND APPROVE A REQUEST FOR PROPOSAL FOR CERTIFIED PUBLIC ACCOUNTS TO CONDUCT AUDITS FOR DISTRICT AND CONTRACTOR(S) TO DISTRICT.

– No action taken.

- e. **JOIN TEXAS STATE ASSOCIATION OF FIRE AND EMERGENCY DISTRICT (SAFE-D).**
 - Discussed need to create SAFE-D account and available resources and handbook.
 - No action taken.

- f. **STATUS OF INFORMATION TECHNOLOGY WITH GREEN LIGHT TECHNOLOGIES.**
 - Discussed bid from Green Light Technologies.
 - **MOTION:** Commissioner Ball moved to approve bid from Green Light Technologies for technology and IT services for \$9,360.61; Commissioner Wilson seconded; motion passed unanimously.

- g. **STATUS OF GROOM, SKELLYTOWN, AND WHITE DEER SEPTEMBER 2025 CITY COUNCIL MEETINGS.**
 - Commissioner Stephens provided update from the city council meetings.
 - No action taken.

- h. **APPRAISAL DISTRICT 2026 BOARD OF DIRECTOR ELECTION.**
 - No action taken.

8) SETTING OF NEXT REGULAR/SPECIAL MEETING DATE, PLACE, AND TIME.

- Commissioners agreed to meet on Monday, November 10, 2025 @ 6:00 p.m, due to next meeting falling on holiday, Veteran’s Day.

9) ADJOURN

- **MOTION:** Commissioner Wilson moved to adjourn the meeting at 6:45 p.m.; Commissioner Ball seconded motion; motion passed unanimously.

Signed:

Valarie Ball, ESD 1 Secretary

Signed:

Brent Stephens, ESD 1 President

Groom Station - September 2025 Report

Operational Data:		MEDIC 3 Times:		Staffing Data:	
Total Calls:	22	Chute Time:	2:15		Raw Data:
Transports	5	Average Response:	5:11	Unit Staffed:	30
Transfers	0	Average Scene:	27:08	BLS:	0
911	5	Average 911 Transport:	51:30	ALS:	0/30
Move Ups:	8	Average 911 Total:	1:10:07	MICU	30/30
Refusals:	4				100%
DOA:	0	Hospital Breakdown:			
Cancelled:	2	PRMC:	1		
Lift Assist	1	NWTH:	0		
Standby:	2	BSA:	4		

White Deer District - September 2025 Report

Operational Data:		Times:	
Total Calls:	10	Chute Time:	0:15
Transports	5	Average Response:	15:25
Transfers	0	Average Scene:	26:38
911	5	Average 911 Transport:	30:51
Move Ups:	-	Average 911 Total:	1:25:21
Refusals:	3		
DOA:	0	Hospital Breakdown:	
Cancelled:	1	PRMC:	3
Lift Assist	0	NWTH:	1
Standby:	2	BSA:	1

TOTAL in ESD 1:	
Total Calls:	28
Transports:	18
Transfers:	0
Refusals:	8
DOA:	0
Cancelled:	3
Lift Assist:	1
Standby:	4
Total Hospital Breakdown:	
PRMC:	4
NWTH:	1
BSA:	5

Skellytown District - September 2025 Report

Operational Data:		Times:	
Total Calls:	1	Chute Time:	0:04
Transports	0	Average Response:	15:10
Transfers	0	Average Scene:	19:22
911	1	Average 911 Transport:	-
Move Ups:	0	Average 911 Total:	34:36
Refusals:	1		
DOA:	0	Hospital Breakdown:	
Cancelled:	0	PRMC:	0
Lift Assist	0	NWTH:	0
Standby:	0	BSA:	0