



# MINUTES

## CARSON COUNTY EMERGENCY SERVICES DISTRICT NO. 1

March 10, 2026  
6:00 p.m. – Meeting Room

White Deer Volunteer Fire Department  
207 Omohundro, White Deer, Texas 79097

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**1) CALL TO ORDER AND ESTABLISH QUORUM**

President Stephens called the meeting to order at 6:03 p.m. A quorum was established with Commissioners Brent Stephens, Alan Wilson, Trenton Packard, Leo Britten, and Valarie Ball present.

**2) OPENING CEREMONY – PLEDGE AND PRAYER.**

President Stephens led the Pledge of Allegiance. Commissioner Wilson led in prayer.

**3) RECOGNITION OF CITIZEN CONCERNS.**

No concerns were presented.

**4) READING AND APPROVAL OF MINUTES OF THE DISTRICT'S REGULAR AND SPECIAL MEETINGS.**

– **MOTION:** Commissioner Wilson moved to approve the minutes of February 10, 2026, and February 24, 2026, as presented; Commissioner Packard seconded the motion; motion passed unanimously.

**5) TO REVIEW, DISCUSS, AND TAKE ACTION ON THE DISTRICT'S TREASURER'S REPORT AND TAKE ANY NECESSARY ACTION REGARDING THE DISTRICT'S INVESTMENTS, AND PAYMENT OF THE DISTRICT'S BILLS INCLUDING QUARTERLY SERVICE PROVIDER PAYMENTS.**

– Commissioner Wilson presented the Treasurer's Report.  
– **MOTION:** Commissioner Packard moved to accept the Treasurer's Report as presented; Commissioner Ball seconded the motion; motion passed unanimously.

**6) *Report of Services Providers in District Territory:***

**a. REPORT FROM REPRESENTATIVE OF THE EMERGENCY MEDICAL SERVICES PROVIDERS IN THE DISTRICTS ON EMERGENCY OR NON-EMERGENCY INCIDENTS TO WHICH IT RESPONDED IN DISTRICT TERRITORY FROM FEBRUARY 1 TO PRESENT.**

– Jacob Clifton submitted a report for Groom, White Deer, and Skellytown including total calls, response times, and other data (attached).

**7) PRESENTATION AND DISCUSSION FROM THE OFFICE OF EMERGENCY MANAGEMENT.**

– Stormie Heider, Carson County Emergency Management Coordinator, addressed the board regarding her role and duties as Emergency Management Coordinator at the request of President Stephens.  
– No action taken.

**8) TO REVIEW, DISCUSS, AND TAKE ACTION ON TAKING POSSESSION OF CITY OF WHITE DEER EMS BUILDING.**

– President Stephens discussed the potential for the District to take possession of the City of White Deer EMS building and recommended that the District not assume ownership at this time. Commissioner Packard discussed City of White retaining ownership and making necessary repairs moving forward.  
– **MOTION:** Commissioner Wilson moved to table this item; Commissioner Ball seconded the motion; motion passed unanimously.

- 9) **TO REVIEW, DISCUSS, AND TAKE ACTION TO ENTER INTO CONTRACT WITH HEMPHILL MEDICAL DISTRICT FOR EMS SERVICES 2025/2027 FISCAL YEAR FOR EACH OF THE FOLLOWING: CITY OF GROOM, CITY OF SKELLYTOWN, CITY OF WHITE DEER.**
- **MOTION:** Commissioner Ball moved to table this item until appropriate legal counsel is obtained and the strategic plan is finalized; Commissioner Wilson seconded the motion; motion passed unanimously.
- 10) **TO REVIEW, DISCUSS, AND TAKE ACTION TRANSFERRING FUNDS FROM CHECKING ACCOUNT LOCATED IN HAPPY STATE BANK TO ALTERNATE ACCOUNT.**
- President Stephens stated the District currently holds funds in excess of FDIC insurance limits in its checking account and recommended transferring a portion of funds into a certificate of deposit (CD) with Happy State Bank. Commissioner Ball noted that alternative options are available to governmental entities that may provide higher returns while maintaining liquidity.
  - **MOTION:** Commissioner Ball moved to table this item until appropriate legal counsel is obtained; Commissioner Wilson seconded the motion; motion passed unanimously.
- 11) **TO REVIEW, DISCUSS 2026/2027 DISTRICT'S OPERATING EXPENSES NOT TO INCLUDE DISPERSAL OF FUNDS COVERING EMS CONTRACTS/OTHER PROGRAMS PENDING APPRAISAL DISTRICTS FUNDING.**
- President Stephens presented budget from last year for discussion on each line item for next fiscal year.
  - **MOTION:** Commissioner Ball moved to table this item until appropriate financial software is obtained to ensure accurate reporting and to schedule a budget workshop for detailed review; Commissioner Packard seconded the motion; motion passed unanimously.
- 12) **TO REVIEW, DISCUSS 2026/2027 POSSIBLE TAX EXEMPTIONS FOR HOMESTEAD OR OTHER, PENDING APPRAISAL DISTRICTS FUNDING.**
- President Stephens inquired about the Board's position on potential homestead or other tax exemptions.
  - **MOTION:** Commissioner Ball moved to table this item until we obtain accurate numbers from the Appraisal District; Commissioner Britten seconded the motion; motion passed unanimously.
- 13) **TO REVIEW, DISCUSS, AND TAKE ACTION ON PURCHASING ACCOUNTING SOFTWARE FOR DISTRICT.**
- The Board discussed accounting software for the District.
  - **MOTION:** Commissioner Britten made the motion to move forward with purchasing QuickBooks accounting software for District, provided the annual cost does not exceed \$1,000; Commissioner Packard seconded the motion; motion passed unanimously.
- 14) **TO REVIEW, DISCUSS, AND TAKE ACTION ON LEGAL COUNSEL.**
- The Board discussed current legal counsel and possibly switching legal counsel.
  - **MOTION:** Commissioner Ball made the motion to retain Ira Coveler of Coveler & Peeler, P.C. as legal counsel for the District; Commissioner Packard seconded the motion; motion passed with three (3) in favor and two (2) opposed.
- 15) **TO REVIEW, DISCUSS, AND TAKE ACTION TO CONFIRM THE DATE FOR ANY FUTURE MEETINGS INCLUDING THE NEXT REGULAR DISTRICT MEETING, AND TO DISCUSS ANY AGENDA ITEMS NEEDED FOR THOSE MEETINGS.**
- The Board confirmed the next regular meeting for April 14, 2026. The Board directed that Item No. 10, regarding investment accounts, be placed on the next agenda for further consideration. Commissioner Ball requested that the election of Board officers also be included on the April 14, 2026 agenda.

**16) ADJOURNMENT**

- **MOTION:** Commissioner Britten moved to adjourn the meeting at 7:11 p.m.; Commissioner Packard seconded the motion; motion passed unanimously.

Signed:

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*Valarie Ball, ESD 1 Secretary*

Signed:

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*Brent Stephens, ESD 1 President*

## Groom Station - Feburary 2026 Report

Operational Data:		MEDIC 3 Times:		Staffing Data:		
Total Calls:	22	Chute Time:	1:11		Raw Data:	Percentage:
Transports	4	Average Response:	8:22	Unit Staffed:	28	100%
Transfers	1	Average Scene:	28;04	BLS:	0	0%
911	3	Average 911 Transport:	32;12	ALS:	6/28	21%
Move Ups:	11	Average 911 Total:	1:12:44	MICU	22/28	79%
Refusals:	4					
DOA:	0	Hospital Breakdown:				
Cancelled:	2	PRMC:	1			
Lift Assist	0	BSA:	1			
Standby:	0	SGH:	1			

### White Deer District - Feburary 2026 Report

Operational Data:		Times:	
Total Calls:	8	Chute Time:	0:22
Transports	6	Average Response:	16:01
Transfers	0	Average Scene:	19:56
911	8	Average 911 Transport:	41;12
Move Ups:	0	Average 911 Total:	1:56:32
Refusals:	2		
DOA:	0	Hospital Breakdown:	
Cancelled:	0	PRMC:	2
Lift Assist	0	GPCH:	0
Standby:	0	BSA:	4

TOTAL in ESD 1:	
Total Calls:	32
Transports:	12
Transfers:	-
Refusals:	7
DOA:	0
Cancelled:	2
Lift Assist:	0
Standby:	0
Total Hospital Breakdown:	
PRMC:	4
NWTH:	1
BSA:	5
Aircraft:	1
GPCH:	0

### Skellytown District - Feburary 2026 Report

Operational Data:		Times:	
Total Calls:	2	Chute Time:	0:12
Transports	2	Average Response:	15:01
Transfers	0	Average Scene:	18:34
911	2	Average 911 Transport:	22;02
Move Ups:	0	Average 911 Total:	1:12:57
Refusals:	1		
DOA:	0	Hospital Breakdown:	
Cancelled:	0	PRMC:	1
Lift Assist	0	NWTH	1
Standby:	0	GPCH:	

(Lifestar)

Skellytown: Level of Care:	
FF	0
BLS	1
ALS	1